

Subject to Consideration of CAPA on February 6, 2003

**COMMITTEE TO ADVISE ON PERFORMANCE FUNDING AND ASSESSMENT (CAPA)
Advisory Committee to Planning, Assessment and Performance Funding Committee**

**Minutes of October 25, 2002
Coward Hall 2nd Floor
The Citadel**

Members Present

Mr. David Fleming (Clemson)
Dr. Robert Isenhower (Spartanburg Tech)
Ms. Karen C. Jones (Winthrop)
Ms. Dorcas Kitchings (Midlands Tech)
Mr. Bob Mellon (S.B.T.C.E)
Dr. Thomas Nelson (Lander)
Dr. Isaac "Spike" Metts (Citadel)
Dr. Gail Quick (USCB)
Dr. Jacqueline Skubal (Denmark Tech)
Ms. Michelle Smith (College of Charleston)
Dr. Rita Teal (SC State)

Guests Present

Dr. Mike Jordan (FMU)
Ms. Star Kepner (USC Sumter)
Dr. Carol Lancaster (MUSC)
Mr. Russell Long (USC Columbia)
Ms. Catherine Watt (Clemson)

CHE Staff Present

Ms. Sandra Carr
Dr. Michael Raley
Dr. Lovely Ulmer-Sottong
Ms. Julie Wahl

Dr. Lovely Ulmer-Sottong opened the meeting at 10:15 a.m.

I. Review and acceptance of minutes from September 20, 2002

It was the consensus of the group to accept the minutes as written. (See Attachment 1)

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II. Discussion of Future Planning for CAPA

Dr. Lovely Ulmer-Sottong briefly summarized the major issues that the Higher Education for Higher Purposes Committee are working on for the upcoming legislative session. She also explained the intent of this new committee. Dr. Ulmer-Sottong announced that South Carolina will be participating in a national pilot for measuring student achievement. She gave a brief summary of the project and provided handouts concerning the project. (See Attachment 2)

Dr. Ulmer-Sottong asked each institutional representative to share one or two things that are occurring in short or long range planning for their institution. All representatives seized this opportunity to highlight their institution. Each representative gave a brief synopsis of planning activities at their institution.

Due to time constraints, all items on the agenda were not covered. The meeting was adjourned at 12:14 p.m.

Respectfully submitted,

Saundra E. Carr
Recording Secretary

Attachments referenced in minutes are available upon request.